

HURRICANCE ACTION CHECKLIST EVACUATION ACTIONS

1. Remember that electrical, telephone and water service failures are the norm rather than the exception during hurricanes. Have your emergency equipment and supplies ready and available. At night, keep a flashlight near you at all times.

2. **DO NOT PANIC.** The possibility of injury is remote if you have made thorough preparations and follow the instructions below. Remember to remain calm, stay inside your quarters after you have secured the items outside or the shelter if you have been evacuated to one, and maintain control of your children.

3. **Ensure the following emergency supplies are on hand:**

- Transistor (battery operated) radio with extra batteries.
- Flashlights with extra batteries.
- Bottled water and canned goods that can be prepared without cooking and do not need refrigeration.
- Special medicines and drugs.

4. **Security and preparation measures:**

- Secure your valuables and important papers and be prepared to take them with you, (wrap or place them in a waterproof container or plastic zip lock freezer bags and place these in a plastic waterproof container, Tupperware / Rubbermaid, etc).
- Be prepared to lock and secure your quarters.
- Fill the family car with gas.
- Secure materials around your quarters which may become flying missiles (i.e., signs, mailboxes, trash cans, lawn furniture).
- Secure windows, screens and shutters.

5. **Obtain information on current conditions by:**

- (a) Staying tuned to local radio and television stations.
- (b) Monitoring the local television channels and Website.

6. **Unless notified to evacuate, remain in your quarters.**

- (a) Stay indoors and keep your children with you.
- (b) Stay away from windows.
- (c) Use extreme caution when opening doors and windows.
- (d) Extinguish all open flames.

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(e) Do not handle electrical equipment when damp or wet.

7. Be prepared to evacuate your quarters on order:

(a) NOTE: PETS ARE NOT ALLOWED IN SHELTERS.

(b) Prepare for possible evacuation to Middletown, Newport and Portsmouth shelters or off base (out of the local area inland 90-150 miles inland away from the coast). Balfour Beatty Community Management staff will inform you. Unless otherwise notified, you should remain in your quarters and take all necessary steps to safeguard life and protect property.

(c) Families or individuals unable to evacuate will be directed by Balfour Beatty Community Management staff to go to designated Emergency Shelters (Execs) in Middletown, Portsmouth and Newport.

(d) Personnel luggage is restricted to one suitcase per family.

8. All Clear:

(a) ***Make certain that the Hurricane has definitely passed and "All Clear" has been declared.*** If the Hurricane passes directly over you, the eye of the hurricane will contain a no-wind area which appears to be a clear weather condition. This eye or lull can be deceptive. After the eye passes, winds, sometimes with greater force, will return from the opposite direction. The "All Clear" will be announced by the Fire Department by means of a mobile public address system.

(b) Stay indoors and keep your children with you until you are sure that there is no danger from downed electrical wires, broken glass and other debris.

(c) Don't drive unless you absolutely have to. If you must travel, drive cautiously and be alert to hazards such as debris, downed electrical wires, undermined roads and flooded areas.

(d) If power has gone off for any significant time, check food for possible spoilage.

(e) Be alert to help prevent fires. Broken water mains and low water pressure will make fighting any fires difficult, if not impossible.

(f) Stay away from damaged or disaster areas.

(g) In housing, if the telephones are working, report any damage or safety hazards to the Balfour Beatty Community Management office at the 24 hour maintenance number at 401.847.4879.

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IF YOU ARE ORDERED OR CHOSE TO EVACUATE:

BEFORE YOU GO

Ensure you have a FULL tank of gas before evacuating.

Act immediately - in daylight if possible. DON'T GET MAROONED !!

Lock your home securely.

If you are leaving pets in your quarters, leave enough food and water for 3 days. Leave a note in a front window saying pets inside. Again, remember, pets are not allowed in shelters.

WHAT TO TAKE

Carry your portable radio, flashlight, batteries, and valuables with you.

Bring medicines, baby food/items, and personal hygiene items.

Bring blankets, sheets, pillows, or sleeping bags.

Prepare a meal and/or bring a snack for your family. It may be a while before food can be provided.

Bring at least one change of clothing for each family member.

Bring important papers such as birth certificates, wills, passports, insurance polices, extra checks, deeds, etc. Place them in plastic "Zip Lock" bags.

Bring small valuable items like cameras, jewelry, also in waterproof plastic bags.

Accept the fact that shelters will not be able to afford you all the comforts of home. They are geared for basic survival. Bring toys, games and books, etc. for your children. Assemble a survival kit and bring it along with you to make your stay more comfortable.

GETTING THERE

Travel with care, leave early and follow recommended routes.

Stay away from low-lying areas. Avoid obstructions, wires, trees, flooded areas etc.

Be wary of driving in "shallow waters". Light reflection may cause depth of water to be deceiving, and only a relatively light current will be enough to sweep your vehicle away.

Local authorities will officially advise through the Balfour Beatty Community Management staff when specific housing areas should be evacuated, where you are to go, and which shelters will be opened and staffed.

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WHAT TO DO AT THE SHELTER

If you go to a shelter in the local civilian community, check in at the registration desk as soon as you enter the building.

If you are able, volunteer to assist the shelter workers in any way possible.

Parents are responsible for the behavior of their children at all times. Please help them understand what is happening.

The shelter staff (the shelter commander or shelter manager for on-base shelters) will be responsible for your health and well being. Follow all their directions.

HURRICANCE ACTION CHECKLIST SHELTERING AT HOME ACTIONS

If you decide to shelter at home (remain in your quarters) keep in mind that after most hurricanes, utilities such as water, sewer, electricity, phone and gas lines are out of service for days or weeks. Because of downed telephone lines, debris clogged roads and low water pressure, the Fire Department won't be able to respond effectively, if at all. Here are some of things you should do to prepare for the storm and its aftermath.

BEFORE THE STORM

Secure loose items.

Top off your car's fuel tank (gas stations won't work when the power is down)

Water: Store as much water as possible. Consider using empty plastic containers such as milk jugs, 2 liter soft drinks bottles, etc. Plan on using one gallon per day per person. Fill bathtubs, sinks, and trashcans lined with clean garbage bags with water for washing.

Water purification tablets: They are inexpensive and available at most sporting goods stores and some drugstores. Follow the package directions. Usually one tablet is enough for one quart of water. Double the dose for cloudy water.

Food: Stock-pile; preferable non-perishable, needing little or no cooking; high nutrition type. Some dietary foods are needed, if a diabetic person is sheltering

Extra supplies of any medicines needed.

A heating source such as a propane camp stove, propane grill, Canned Heat. (DO NOT USE GASOLINE FUELED STOVES OR BURNERS).

Bottled (plastic bottles) drinks.

A manual can opener.

DURING THE STORM

Stay away from windows. The safest place in a house (without a basement) is in an interior room with no windows. Bathrooms or closets are often the safest place to be.

Avoid the EYE of the storm. When the eye of a hurricane passes overhead you may think the storm is over. The sun may come out and it may appear to be calm or a normal beautiful day; however, DO NOT GO OUTSIDE!

This is the eye of the storm passing over, and hurricane or strong winds will resume shortly, but in the opposite direction.

HURRICANCE ACTION CHECKLIST SHELTERING AT HOME ACTIONS

AFTER THE STORM

Stay tuned to your local radio or television station. They will keep you informed about the storm and when it has passed; however, **REMAIN IN YOUR HOME UNTIL THE AUTHORITIES (MILITARY POLICE OR BALFOUR BEATTY COMMUNITY MANAGEMENT STAFF) INFORM YOU IT IS SAFE TO GO OUT, AS DOWNED POWER LINES AND OTHER DANGEROUS DEBRIS MAY PRESENT A HAZARD TO YOU OR YOUR FAMILY.**